

CLARK Christopher

From: Chris Clark [Chris.Clark@ed.ac.uk]
Sent: 08 January 2007 16:04
To: 'Rick Kiralfy (Rick.Kiralfy@ed.ac.uk)'
Subject: Attribution of PhD students to teaching load

Rick,

Could you please forward the following message to pg directors and secs for info, and also school administrators. Also please to Hector MacQueen and Jean Grier, for Jean to send on to UoA coordinators.

Thanks
Chris

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A number of colleagues have enquired how PhD students are treated for the purposes of teaching load calculation. This affects the annual allocation of resources to schools, and will also be relevant in the context of the RAE. The following note has recently been received from Helen Taylor of the CHSS office and is circulated for information.

If the student system (DACS) has supervisor information correctly recorded on it, teaching load will use the supervisor data to create teaching load for the student concerned. If a student has supervisors in two different Schools, the load will be distributed on the basis entered into DACS: as a default the Principal/Assistant supervisor scenario assumes a 70/30 split between areas, but these percentages can be altered by the person inputting the data. In the case of 2 Co-supervisors the default split between areas is 50/50.

There is however one quirk when teaching load is created for PGR students on the basis of supervisor data: instead of the teaching load being attributed to the supervisor's Subject Area, it is attributed to the 'higher' level of School. Thus, the load for a PGR supervised principally by a staff member in African Studies, and with an assistant supervisor in History would be: 0.7 FTE to SSPS, 0.3 FTE to the School of History and Classics.

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